

# Troop 48

## Scout Leader Position Job Responsibilities



**Leading the way....**



# Troop 48 Scout Leader Position Contracts and Job Responsibilities



Leading the way...

What does that mean?

Think about being a Cub Scout. You came to den meetings and did a lot of different and fun things. But who decided what to do and who planned the activities? The Den Leaders; right?

Sport teams are a lot of fun, too. But who decides who plays what position, who's on the starting lineup and when to substitute? The coach; right?

There is one thing that makes Scouting different from all other youth groups. Do you know what it is?

Well, it is not the uniform. Every soccer, basketball, and baseball team has a uniform. It is not the fun activities. There are many other things that are fun. And it certainly isn't cleaning dirty pots and pans on a campout!

## What makes Scouting special is that YOU make the decisions!

That's right! YOU run the Troop. Baden-Powell made it very plain in Aids to Scoutmastership when he wrote,

"The best progress is made in those Troops where power and responsibility are really put into the hands of the Patrol Leaders."

This is real decision-making power. And it's not just Patrol Leaders. All of the Troop leadership positions have a hand in making the Troop run. As a Troop leader you will:

- Plan and run Troop meetings,
- Pick Troop outings, where to camp, what to do,
- Plan advancement opportunities for all Troop members
- Select High-Adventure programs
- Determine Troop policy
- Help other Scouts along the trail to Eagle.

Sound cool? It really is! The adults are there to provide support but YOU will be making the decisions.

Because being a leader is more than just sewing on a patch, we have put together job descriptions for the Troop leadership positions. They will give you a good idea of what each job is all about and what you will be required to do.

Here is how to be considered for a position. First, read the job descriptions, qualifications, and job responsibilities. Then decide what you want to do and talk it over with your parents. You can also talk it over with other Scouts who have served in that position. Finally, complete the Leadership Position Job Application form, fill it out, have your parent(s) read and sign it and turn it in. Note: not all positions are available at any one time.

So, are you ready to "Lead the way"? We sure hope so!

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## SENIOR PATROL LEADER

### GENERAL INFORMATION

- Type:** Elected by the members of the Troop  
**Term:** 6 months  
**Reports to:** Scoutmaster  
**Description:** The Senior Patrol Leader is elected by the Scouts to represent them as the top junior leader in the Troop.  
**Comments:** The Senior Patrol Leader is the focal point of the Troop. He needs to attend as close to all Troop functions as possible.

### QUALIFICATIONS

- Age:** At least 14 preferred  
**Rank:** 1<sup>st</sup> Class or higher  
**Experience:** Previous service as SPL, ASPL, or PL  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You must attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You must call the Scoutmaster if you are not going to be at a meeting or suddenly have to miss an activity. You also need to make sure that the ASPL is ready to assume your responsibilities.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Runs all Troop meetings, events, activities, and the annual program planning conference.
- Runs the Patrol Leader's Council meeting.
- Assists the Scoutmaster with Junior Leader Training.

### OTHER

- Having an e-mail address, and checking it twice a week, is a plus.
- Having and wearing a watch is a plus.

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## ASSISTANT SENIOR PATROL LEADER

### GENERAL INFORMATION

- Type:** Appointed by the Senior Patrol Leader
- Term:** 6 months
- Reports to:** Senior Patrol Leader
- Description:** The Assistant Senior Patrol Leader is the second highest ranking patrol leader in the Troop. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the SPL or when called upon. He also provides leadership to other junior leaders in the Troop.
- Comments:** One of the major parts of the SPL's job is to appoint other Troop leaders. He must choose leaders who are capable, not just his friends or other popular Scouts. The ASPL should be familiar with the other positions and stay current with the work being done.

### QUALIFICATIONS

- Age:** At least 13
- Rank:** 1<sup>st</sup> Class or higher
- Experience:** APL, PL, SPL
- Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.
- Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.
- Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
- Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Helps the Senior Patrol Leader lead meetings and activities.
- Runs the Troop in the absence of the Senior Patrol Leader.
- Appoints other Troop junior leaders with the advice and counsel of the Scoutmaster.
- Assigns duties and responsibilities to junior leaders.
- Helps train and supervise the Troop Scribe, Quartermaster, Instructor, Librarian, Historian, and Chaplain Aide.
- Serves as a member of the Patrol Leader's Council.

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## PATROL LEADER

### GENERAL INFORMATION

- Type:** Elected by members of the patrol  
**Term:** 6 months  
**Reports to:** Senior Patrol Leader  
**Description:** The Patrol Leader is the elected leader of his patrol. He represents his patrol on the Patrol Leader's Council.  
**Comments:** The Patrol Leader may easily be the most important job in the Troop. He has the closest contact with the patrol members and is in the perfect position to help and guide them. The Patrol Leaders, along with the Senior Patrol Leader and Assistant Senior Patrol Leader are the primary members of the Patrol Leaders' Council.

### QUALIFICATIONS

- Age:** At least 12  
**Rank:** 1<sup>st</sup> Class or higher preferred  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You must attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You must call the SPL if you are not going to be at a meeting or suddenly have to miss an activity. You also need to make sure that the APL is ready to assume your responsibilities.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Appoints the Assistant Patrol Leader.
- Represents the Patrol at the Patrol Leaders' Council.
- Plans and steers patrol meetings.
- Helps Scouts advance.
- Acts as the chief recruiter of new Scouts.
- Keeps patrol members informed.
- Knows what his patrol members and other leaders can do.

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## ASSISTANT PATROL LEADER

### GENERAL INFORMATION

- Type:** Appointed by the Patrol Leader  
**Term:** 6 months  
**Reports to:** Patrol Leader  
**Description:** The Assistant Patrol Leader is appointed by the Patrol Leader and leads the patrol in his absence.  
**Comments:** Substituting for the Patrol Leader is only part of the Assistant Patrol Leader's job. The APL actively helps run the patrol.

### QUALIFICATIONS

- Age:** none  
**Rank:** Tenderfoot or higher  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call your Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Helps the Patrol Leader plan and steer patrol meetings and activities.
- Helps the Patrol Leader keep patrol members informed.
- Helps the patrol get ready for all Troop activities.
- Represents his patrol at Patrol Leader's Council meetings when the Patrol Leader cannot attend.
- Lends a hand controlling the patrol and building patrol spirit

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## JUNIOR ASSISTANT SCOUTMASTER

### GENERAL INFORMATION

- Type:** Appointed by the Scoutmaster  
**Term:** As needed  
**Reports to:** Scoutmaster  
**Description:** The Junior Assistant Scoutmaster serves in the capacity of an Assistant Scoutmaster except where legal age and maturity are required. He must be an Eagle Scout and not yet 18. He's appointed by the Scoutmaster because of his leadership ability.  
**Comments:** In many cases the JASM has the same responsibilities as an Assistant Scoutmaster.

### QUALIFICATIONS

- Rank:** Eagle Scout  
**Experience:** Previous leadership positions  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 67% of all Troop meetings, outings, and service projects. If your attendance is low, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You should call the Scoutmaster if you are not going to be at a meeting or suddenly have to miss an activity.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Functions as an Assistant Scoutmaster.  
Performs duties as assigned by the Scoutmaster.

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## BUGLER

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Bugler plays calls at any and all Troop functions as requested by the youth or adult leadership.  
**Comments:** To be a good Bugler you need to practice regularly and attend nearly all Troop meetings and weekend trips.

### QUALIFICATIONS

- Age:** none  
**Rank:** none  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

Sounds appropriate bugle calls at Troop activities



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## CHAPLAIN AIDE

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Chaplain Aide works with the Troop Chaplain or ASPL to meet the religious needs of Scouts in the Troop. He also works to promote the religious awards program.  
**Comments:** "Duty to God" is one of the core beliefs of Scouting. The Chaplain Aide helps everyone in the Troop by preparing short religious observations for campouts and other functions. The Chaplain Aide does not always lead the observation himself and can have other Troop member's help.

### QUALIFICATIONS

- Age:** At least 12  
**Rank:** Tenderfoot and above  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Assists the Troop Chaplain with religious services at Troop activities.
- Tells Scouts about the religious emblem program for their faith.
- Makes sure religious holidays are considered during Troop program planning.
- Helps plan for religious observance in Troop activities.

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## DEN CHIEF

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months but one year preferred.  
**Reports to:** Scoutmaster / assistant Scoutmaster and Den Leader  
**Description:** The Den Chief works with the Cub Scouts, Webelos Scouts, and Den Leaders in the Cub Scout pack.  
**Comments:** The Den Chief provides knowledge of games and Scout skills that many Den Leaders lack. The Den Chief is also a recruiter for the Troop. This function is important because no Troop can thrive without new members and most new members will come from Cub Scouting.

### QUALIFICATIONS

- Age:** At least 13  
**Rank:** 1<sup>st</sup> Class or higher  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office. In terms of attendance with your den, you are expected to attend 75% of den meetings and pack functions. You must inform the Den Leader if you will be absent.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You must call the Scoutmaster if you are not going to be at a meeting or suddenly have to miss an activity. You also need to make sure that the ASPL is ready to assume your responsibilities.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Knows the purpose of Cub Scouting
- Helps Cub Scouts advance through Cub Scout ranks.
- Encourages Cub Scouts to join a Scouts BSA troop upon graduation.
- Assists with activities in the den meetings.
- Is a friend to the boys in the den.
- Helps out at weekly den meetings and monthly Pack meetings.
- Meets with adult members of the den, Pack, and Troop as necessary.

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## INSTRUCTOR

### GENERAL INFORMATION

- Type:** Appointed by the Scoutmaster  
**Term:** 6 months  
**Reports to:** Scoutmaster  
**Description:** The Instructor teaches Scouting skills.  
**Comments:** The Instructor will work closely with both the Troop Guide and with the Assistant Scoutmaster for new Scouts. The Instructor does not have to be an expert but should be able to teach the Scoutcraft skills needed for Tenderfoot, Second Class, and First Class ranks. The Troop can have more than one instructor.

### QUALIFICATIONS

- Age:** At least 14  
**Rank:** 1<sup>st</sup> Class or higher  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You must call your immediate leader if you are not going to be at a meeting or suddenly have to miss an activity.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

Teaches basic Scouting skills in the Troop and patrols.

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## LIBRARIAN

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Librarian takes care of Troop literature.  
**Comments:** The library contains books of historical value, merit badge pamphlets and other current materials. All together, the library is a Troop resource worth hundreds of dollars. The Librarian manages this resource for the Troop.

### QUALIFICATIONS

- Age:** none  
**Rank:** none  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Sets up and takes care of a Troop library
- Keeps records of books and pamphlets owned by the Troop.
- Adds new or replacement items as needed.
- Keeps books and pamphlets available for borrowing.
- Keeps a system for checking books and pamphlets in and out.
- Follows up on late returns.

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## QUARTERMASTER

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Quartermaster keeps track of Troop equipment and sees that it is in good working order.  
**Comments:** The Quartermaster does most of his work around campouts. There are times when the Quartermaster has to be available to check equipment in and out.

### QUALIFICATIONS

- Age:** At least 13  
**Rank:** 1<sup>st</sup> Class and above  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Keeps records on patrol and Troop equipment
- Makes sure equipment is in good working condition
- Issues equipment and makes sure it is returned in good condition
- Makes suggestions for new or replacement items
- Works with the Troop Committee Quartermaster
- Maintains a record of who used which tent during each camping trip
- Inspects Troop and patrol equipment upon close of each trip

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## SCRIBE

### GENERAL INFORMATION

- Type:** Appointed by the Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Scribe keeps the Troop records. He records the activities of the Patrol Leaders' Council and keeps a record of dues, advancement, and Scout attendance at Troop meetings.  
**Comments:** To be a good Scribe you need to attend nearly all Troop and Patrol Leaders' Council meetings.

### QUALIFICATIONS

- Age:** none  
**Rank:** none  
**Experience:** none  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Attends and keeps a log of Patrol Leaders' Council meetings
- Records individual Scout attendance and dues payments.
- Records individual Scout advancement progress
- Works with the Troop Committee members responsible for records and finance.

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## TROOP GUIDE

### GENERAL INFORMATION

- Type:** Appointed by the Scoutmaster  
**Term:** 6 months  
**Reports to:** Assistant Scoutmaster for New Scouts  
**Description:** The Troop Guide works with new Scouts. He helps them feel comfortable and earn their First Class rank in their first year.  
**Comments:** The first year as a Scout is a critical time with new places, new people, new rules, and new activities. The Troop Guide is a friend to the new Scouts and makes first year fun and successful. This is an important position.

### QUALIFICATIONS

- Age:** At least 14  
**Rank:** 1<sup>st</sup> Class or higher  
**Experience:** PL or SPL  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means wearing all of the parts of the uniform with all required and correct badges in their proper locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for the meetings and activities. You must call your immediate leader if you are not going to be at a meeting or suddenly have to miss an activity.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Introduces new Scouts to Troop operations.
- Guides new Scouts through early Scouting activities
- Shields new Scouts from harassment by older Scouts.
- Helps new Scouts earn First Class in their first year.
- Teaches basic Scout skills.
- Coaches the patrol leader of the new Scout patrol on his duties.
- Works with the patrol leader at Patrol Leaders' Council meetings.
- Attends Patrol Leaders' Council meetings with the patrol leader of the new Scout patrol.
- Assists the Assistant Scoutmaster with training.
- Counsels individual Scouts on Scouting challenges.

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## TROOP HISTORIAN

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Historian keeps a historical record or scrapbook of Troop activities.  
**Comments:** The true value of a good Historian does not show up until years later. The Historian provides material for displays and presentations of current activities. In addition, the work of the Historian provides a link with the past.

### QUALIFICATIONS

- Age:** none  
**Rank:** none  
**Experience:** none, but interest in photography is helpful  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Gathers pictures and facts about past Troop activities and keeps them in a historical file or scrapbook.  
Takes care of Troop trophies, ribbons, and souvenirs of Troop activities.  
Keeps information about former members of the Troop.



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## OUTDOOR ETHICS GUIDE

### GENERAL INFORMATION

- Type:** Appointed by the Assistant Senior Patrol Leader  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Outdoor Ethics Guide helps others make choices that reduce impacts to our natural environment.  
**Comments:** To be most successful in this role, you should complete most or all of the items as listed on page 6 of the *Handbook for Outdoor Ethics Guide and Outdoor Ethics Guide Advisor*.

### QUALIFICATIONS

- Age:** none  
**Rank:** none  
**Experience:** Have several years' worth of monthly trips completed.  
**Attendance:** 67%, across each activity / meeting type, over previous 6 months.

### PERFORMANCE REQUIREMENTS

- Training:** You may attend the Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the Troop uniform, shirttail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

The outdoor ethics guide helps the troop plan and conduct an outdoor program that emphasizes effectively practicing the principles of outdoor ethics.

The guide works to help Scouts improve their outdoor ethics decision-making skills to minimize impacts as they participate in outdoor activities.

He supports Scouts who are working to complete the relevant requirements for the Tenderfoot, Second Class and First Class ranks.

More info here: <http://www.outdoorethics-bsa.org/troopOEGuide.php> and <https://www.scouting.org/outdoor-programs/outdoor-ethics-guide/>

**Troop 48 Scout Leader Position Contracts and Job Responsibilities**  
**Items for the Candidate's Speech**  
**for Elected Positions (SPL, PL)**

1. My name
2. My rank
3. My current position
4. The years and months in Troop
5. Why I'll make a good leader
6. One or two things I'll do to make my patrol or Troop better